



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 03-04-2025

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 10-04-2025 at 3:00 PM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To report the action taken on the minutes of the last meeting.
3. To discuss about ISO certification.
4. Any other items with permission of the Chairperson of IQAC.

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file



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Minutes of IQAC Meeting

The IQAC meeting was conducted on 10-04-2025 at 3:00 PM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

1. **Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 08-01-2025 at 3:00 PM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

2. **Agenda 2:** To report the action taken on the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 08-01-2025 at 3:00 PM. All members approved the action taken report attached as Appendix-I.

3. **Agenda 3:** To discuss about ISO Certification

Deliberations/Resolutions: The members discussed the need for obtaining ISO 21001:2018 certification to strengthen the institution's educational organization management system and enhance quality in academic and administrative processes. After deliberation, it was resolved to initiate the necessary steps for obtaining ISO

21001:2018 certification by coordinating with the concerned departments and preparing the required documentation.

4. Agenda 4: Any other items with permission of the Chairperson of IQAC.

Deliberations/Resolutions: Prof. K. V. Murali Krishna Raju, Chairperson of the Internal Quality Assurance Cell (IQAC), informed the members that the current Strategic Plan of the institution is expiring in June 2025. After discussion, it was resolved to initiate the process for preparing a new Strategic Plan for the next ten years by constituting a committee and collecting inputs from all departments and stakeholders.

The IQAC Coordinator proposed to conduct a workshop on Outcome-Based Education (OBE) and SAR preparation as per the new GAPC V4.0 guidelines. The members discussed the proposal and resolved to organize the workshop for faculty members to enhance their understanding of OBE implementation and SAR documentation.



IQAC Coordinator



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Appendix-I

Action Taken Report for Meeting Dated on 08-01-2025 at 3:00 PM

S.No.	Plan of Action	Action taken
1	To discuss the deadline for submission of AQAR 2023-24.	AQAR 2023-24 was submitted to NAAC on 21-01-2025.
2	To discuss about Green Audits.	Various audits such as Green Audit, Environment Audit, Energy Audit, Waste Management Audit, Soil and Water Audit, Air Quality Audit, and Hygiene Audit were conducted on 04-03-2025 by an external agency, Nature Science Foundation. The agency issued certificates for the audits, which are valid up to 03-03-2027.
3	Any other items with permission of the Chairperson of IQAC.	• The NIRF-2025 data was compiled and successfully submitted on 30-01-2025 under the Overall, Engineering, Innovation, and SDG categories. • A Guest Talk on “Basics of IPR and Patent Filing” was organized on 14-02-2025 by M. Ram Jawahar, Deputy Controller of Patents and Designs, Indian Patent Office, Chennai.


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Members Present for Fourth IQAC Meeting (AY 2024-25)

Meeting Date: 10-04-2025

S.No.	Name of the Member	Designation/Position/ Category	Signature
1	Mr. K. V. M. K. Raju	Principal	
2	Sri. S. S. Pratik Varma	Member, Governing Body	ATTENDED ONLINE
3	Dr. M. Jagapathi Raju	Director	
4	Dr. G. Sri Bala	Head, Civil	
5	Dr. Bh. V. S. R. K. Raju	Head, CSE	
6	Dr. N. Udaya Kumar	Head, ECE	
7	Dr. B. R. K. Varma	Head, EEE	
8	Dr. P. R. K. Varma	Head, IT	
9	Dr. K. Suresh Babu	Head, Mech. Engg.	
10	Mr. Ch. Amarendra	Finance officer	
11	Dr. T. Vamsi Nagaraju	Dean R&D	
12	Dr. V. Chandrasekhar	Dean Academics	
13	Dr. K. B. Satyanarayana	Dean T&P	
14	Dr. M. S. K. Raju	Controller of Examinations	
15	Dr. N. G. K. Murthy	Head, Tech. Centre.	
16	Mr. D. Chandrasekhar	Associate professor	
17	Mrs. P. Lakshmi	Asst. professor	
18	Mr. D. Someswara Rao	Sarpanch peda Amiram	
19	A. Bala Durga Manikanta	ECE student	
20	K. Sri Sai Teja	MECH Student	
21	Mr. M. Anil Kumar	COO, Alumni Assn.	
22	Mr. M. Srinivasa Varma	Founder & CEO Maharshi	
23	Dr. N. Balaji	Professor, JNTUK	ATTENDED ONLINE
24	Dr. M. S. R. Niranjan Kumar	Prof & COE PVP SIT	
25	S. RAJESH	IQAC Coordinator	