



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 07-07-2025

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 14-07-2025 at 3:00 PM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To report the action taken on the minutes of the last meeting.
3. To discuss about Academic Audit for AY 2024-25.
4. To discuss on initiating the data collection for AQAR 2024-25.
5. Any other items with permission of the Chairperson of IQAC.

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file

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Minutes of IQAC Meeting

The IQAC meeting was conducted on 14-07-2025 at 3:00 PM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

1. **Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 10-04-2025 at 3:00 PM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

2. **Agenda 2:** To report the action taken on the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 10-04-2025 at 3:00 PM. All members approved the action taken report attached as Appendix-I.

3. **Agenda 3:** To discuss about Academic Audit for AY 2024-25.

Deliberations/Resolutions: Prof. K. V. Murali Krishna Raju, Chairperson of the Internal Quality Assurance Cell (IQAC), instructed the IQAC Coordinator and the Dean Academics to conduct the External Academic Audit for the Academic Year 2024–25. The members discussed the importance of the audit in ensuring academic quality and standards, and unanimously resolved to proceed with the conduct of the External Academic Audit.

4. **Agenda 4:** To discuss on initiating the data collection for AQAR 2024-25.

Deliberations/Resolutions: The IQAC Coordinator informed the members about initiating the data collection process for AQAR 2024–25. After discussion, the committee resolved to start collecting the required information from all departments and supporting units to ensure timely preparation and submission of the report.

5. **Agenda 5:** Any other items with permission of the Chairperson of IQAC.

Deliberations/Resolutions: The Dean (R&D) proposed to organize a workshop on research paper writing for faculty members to enhance their research and publication skills. The Head of the CSE Department proposed to organize a student conclave to enhance the communication and interaction skills of students. The members discussed the proposals and resolved to organize the programs in the near future.



IQAC Coordinator



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Appendix-I

Action Taken Report for Meeting Dated on 10-04-2025 at 3:00 PM

S.No.	Plan of Action	Action taken
1	To discuss about ISO Certification.	The ISO inspection was carried out on 24-04-2025, and the institution received the ISO 21001:2018 certificate on 05-05-2025..
2	Any other items with permission of the Chairperson of IQAC.	• Initiated process for preparing a new Strategic Plan for the next ten years by constituting a committee. • A Two-Day workshop on “Effective Implementation of Outcome-Based Education in the Revised NBA Tier-I Framework” was conducted on 23-06-2025 and 24-06-2025 by Dr. S. Baskar, Professor and Dean (Academics), Thiagarajar College of Engineering for all faculty members.

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Members Present for IQAC Meeting on 14-07-2025

S.No.	Name	Designation/Position	Signature
1	Dr.K.V.Murali Krishnam Raju	Principal	
2	Sri.S.S.Pratik Varma	Member, Governing Body	Attended online
3	Dr.M.Jagapathi Raju	Director	
4	Dr.G.Sri Bala	Head, Dept. of Civil Engg.	G. Sri Bala
5	Dr.Bh.V.S.R.K.Raju	Head Dept. of CSE	
6	Dr.N.Udaya Kumar	Head Dept. of ECE	
7	Dr.B.R.K.Varma	Head Dept. of EEE	
8	Dr.P.Ravi Kiran Varma	Head Dept. of IT	
9	Dr.K.Sita Rama Raju	Head Dept. of Mech. Engg.	
10	Mr.Ch.Amarendra	Finance Officer	
11	Dr.T.Vamsi Nagaraju	Dean R&D	
12	Dr.V.Chandra Sekhar	Dean Academics	
13	Dr.K.R.Satyanarayana	Dean T&P	
14	Dr.M.Siva Krishnam Raju	CoE	
15	Dr.N.G.K.Murthy	Head Tech. Centre	
16	Dr.D.Chandra Sekhar	Associate Professor	
17	Mrs.P.Lakshmi	Assistant Professor	
18	Mr.D.Someswara Rao	Sarpanch, Peda Amiram	
19	Mr.A.Bala Durga Manikanta	Student	
20	Mr.K.Sri Sai Teja	Student	
21	Mr.M.Anil Kumar	COO, Alumni Assn.	
22	Mr.M.Srinivasa Varma	Founder & CEO	
23	Dr.Narayanam Balaji	Prof. & Director IQAC, JNTUK	Attended online
24	Dr.M.S.R.Niranjana Kumar	Prof. & CoE, PVPSIT	
25	Dr. S.Rajesh	IQAC Coordinator	