



SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)
SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 14-10-2024

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 19-10-2024 at 10:00 AM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To report the action taken on the minutes of the last meeting.
3. To discuss the deadline for submission of AQAR 2022-23 and to initiate the data collection process for AQAR 2023-24.
4. To discuss about Academic Audit for AY 2023-24.
5. To prepare application for the recognition of Research Centres by JNTUK.
6. Any other items with permission of the Chairperson of IQAC.

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file


PRINCIPAL
PRINCIPAL
S.R.K.R. Engineering College
(Autonomous)
China Amiram, Bhimavaram-534 204



SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)
SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Minutes of IQAC Meeting

The IQAC meeting was conducted on 19-10-2024 at 10:00 AM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

1. **Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 26-06-2024 at 3:00 PM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

2. **Agenda 2:** To report the action taken on the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 26-06-2024 at 3:00 PM. All members approved the action taken report attached as Appendix-I.

3. **Agenda 3:** To discuss the deadline for submission of AQAR 2022–23 and to initiate the data collection process for AQAR 2023–24.

Deliberations/Resolutions: Prof. K. V. Murali Krishna Raju, Chairperson of IQAC, informed the members about the deadline for submission of AQAR 2022–23 and stressed the need for timely completion. The committee resolved to expedite data collection and verification from all departments.

Further, it was also resolved to initiate the data collection process for AQAR 2023–24 simultaneously to ensure systematic documentation and timely submission. All concerned departments and coordinators were requested to extend their cooperation by submitting the required data promptly.

4. **Agenda 4:** To discuss about Academic Audit for AY 2023-24.

Deliberations/Resolutions: Prof. K.V. Murali Krishnam Raju, serving as the Chairperson of the Internal Quality Assurance Cell (IQAC), instructed the IQAC Coordinator and the Dean Academics to conduct the Annual Academic Audit for the

Academic Year 2023–24. The committee discussed the importance of the audit in maintaining academic standards and quality assurance in institutional practices. After deliberation, all the members endorsed the proposal and resolved to proceed with the conduct of the Academic Audit as instructed.

5. Agenda 5: To prepare application for the recognition of Research Centres by JNTUK.

Deliberations/Resolutions: The members discussed the preparation of the application for recognition of Research Centres by Jawaharlal Nehru Technological University Kakinada (JNTUK) for the academic years 2025-26 and 2026-27. It was resolved to initiate the process and collect the required documents from the concerned departments for submission to the university.

6. Agenda 6: Any other items with permission of the Chairperson of IQAC.

Deliberations/Resolutions: The Head of the Technology Center proposed to conduct a Faculty Development Program on Design Thinking for faculty members. The members discussed the proposal and resolved to organize the program in the near future.

In addition, the Dean (R&D) proposed to organize a guest talk on Sustainable Development Goals to create awareness among faculty about global sustainability challenges and responsible development.



IQAC Coordinator



PRINCIPAL
PRINCIPAL
S.R.K.R. Engineering College
(Autonomous)
China Amlram, Bhimavaram-534 204



SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)
SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Appendix-I

Action Taken Report for Meeting Dated on 26-06-2024 at 3:00 PM

S.No.	Plan of Action	Action taken
1	To review and discuss the status of data collection for AQAR 2022–23 from all departments.	The status of data collection for AQAR 2022–23 from all departments was reviewed, and the concerned departments were instructed to submit the pending data along with supporting documents at the earliest.
2	Any other items with permission of the Chairperson of IQAC.	1. A 3-day workshop for faculty on “GenAI and Prompt Engineering” was conducted from 09-07-2024 to 11-07-2024. 2. A Five-Day Student Development Program on “Introduction to Internet of Things” was conducted for students from 10-09-2024 to 14-09-2024.


PRINCIPAL
PRINCIPAL
S.R.K.R. Engineering College
(Autonomous)
China Amiram, Bhimavaram-534204.



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Members Present for Second IQAC Meeting (AY 2024-25)

Meeting Date : 19-10-2024

S.No.	Name of the Member	Designation/Position/ Category	Signature
1	Dr. K.V.M.K. Raju	Principal	
2	Sri. S.S. Pratik Varma	Member Governing Body	Attended online.
3	Dr. M. Jagapathi Raju	Director	J. Jagadhi
4	Dr. G. Sri Bala	Head, Civil	G. Sri Bala
5	Dr. Bh.V.S.R.K. Raju	Head, CSE	
6	Dr. N. Udaya Kumar	Head, ECE	
7	Dr. B. R. K. Varma	Head, EEE	
8	Dr. P. R. K. Varma	Head, IT	
9	Dr. K. Suresh Babu	Head, Mech. Engg.	
10	Mr. Ch. Amarendra	Finance officer	Ch. Amarendra
11	Dr. T. Vamsi Nagaraju	Dean R&D	
12	Dr. V. Chandrasekhar	Dean Academics	
13	Dr. K. R. Satyanarayana	Dean T & P	
14	Dr. M. S. K. Raju	Controller of Examinations	
15	Dr. N. G. K. Murthy	Head, Tech. Centre.	N. G. K. Murthy
16	Dr. D. Chandra Sekhar	Associate Professor	
17	Mrs. P. Lakshmi	Asst. professor	
18	Mr. D. Someswara Rao	Sarpanch pedda Amiram	D. Someswara Rao
19	A. Bala Durga Manikanta	Student (ECE)	
20	K. Sri Sai Teja	Student (MECH)	K. Sri Sai Teja
21	Mr. M. Anil Kumar	CoO, Alumni Assn.	
22	Mr. M. Srinivasa Varma	Founder & CEO Mahaveesh crdg.	
23	Dr. N. Balaji	Professor, JNTUK	Attended online
24	Dr. M. S. R. Niranjan Kumar	Prof & CSE PVPSIT	
25	S. RAJESH	IQAC Coordinator	