



**SAGI RAMA KRISHNAM RAJU ENGINEERING COLLEGE
(AUTONOMOUS)**

SRKR MARG :: CHINNA AMIRAM :: BHIMAVARAM-534204

Date: 17-06-2024

CIRCULAR

This is to inform you that the Internal Quality Assurance Cell (IQAC) is going to conduct a meeting on 26-06-2024 at 3:00 PM in T&P seminar hall. In this connection, all the IQAC members are requested to attend the said meeting without fail.

Agenda:

1. To approve the minutes of the previous meeting.
2. To report the action taken on the minutes of the last meeting.
3. To review and discuss the status of data collection for AQAR 2022-23 from all departments.
4. Any other items with permission of the Chairperson of IQAC.

Copy to:

- 1) The Secretary cum Correspondent for information
- 2) Sri. S. S. Pratik Varma, Member, Governing Body
- 3) The Principal's Table
- 4) Copy to IQAC members
- 5) Office File Master file

**PRINCIPAL
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Minutes of IQAC Meeting

The IQAC meeting was conducted on 26-06-2024 at 3:00 PM in T&P seminar hall. The agenda points were discussed in the presence of chairperson (Prof. K.V. Murali Krishnam Raju, Principal, SRKREC).

1. **Agenda 1:** To approve the minutes of the last meeting.

Deliberations/Resolutions: The IQAC Coordinator presented the resolutions made in the last meeting held on 20-02-2024 at 10:00 AM. No comments were received on the resolutions. All members approved the minutes of previous meeting.

2. **Agenda 2:** To report the action taken on the minutes of the last meeting.

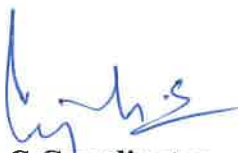
Deliberations/Resolutions: The IQAC Coordinator presented the action taken report on the previous meeting minutes 20-02-2024 at 10:00 AM. All members approved the action taken report attached as Appendix-I.

3. **Agenda 3:** To discuss on initiating the data collection for AQAR 2022-23.

Deliberations/Resolutions: Prof. K.V. Murali Krishnam Raju, Chairperson of the Internal Quality Assurance Cell (IQAC), reviewed the status of data collection for AQAR 2022-23 and instructed all departments with pending submissions to compile and submit the required data along with supporting documents at the earliest. The IQAC Coordinator was also directed to follow up with the concerned departments to ensure timely completion of the AQAR report.

4. Agenda 4: Any other item.

Deliberations/Resolutions: The Head of the CSE Department proposed to conduct a workshop on Generative AI for faculty members, and the Head of the ECE Department proposed to organize a Student Development Program on IoT for students. After discussion, all the members approved the proposed activities and resolved to organize them within the coming three months.



IQAC Coordinator



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Appendix-I

Action Taken Report for Meeting Dated on 20-02-2024 at 10:00 AM

S.No.	Plan of Action	Action taken
01	To discuss on initiating the data collection for AQAR 2022-23.	Initiated the data collection process for AQAR 2022-23 by informing the concerned departments to submit the required information and supporting documents..
02	Any other items	1. A special talk on “Importance of Research in Obtaining a Good NIRF Ranking” was conducted on 01-03-2024 by Dr. R. Gobinath, Dean of Research & Ranking, SR University for administrators and faculty. 2. A Three-Day workshop on “Effective Implementation of Outcome-Based Education” was conducted from 20-06-2024 to 22-06-2024 by Dr. S. Baskar, Professor and Dean (R&D), Thiagarajar College of Engineering for all faculty members.


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Members Present for First IQAC Meeting (AY 2024-25)

Meeting Date: 26-06-2024

S.No.	Name of the Member	Designation/Position/ Category	Signature
1	Dr. K. V. M. K. RAJU	Principal	
2	Dr. S. S. Pratik Varma	Member, Governing Body	Attended online
3	Dr. M. Jagapathi Raju	Director	
4	Dr. A. C. S. V. Prasad	Head, Civil	
5	Dr. V. Chandrasekhar	Head, CSE	
6	Dr. N. Udaya Kumar	Head, ECE	
7	Dr. B. R. K. Varma	Head, EEE	
8	Dr. Bh. V. S. R. K. Raju	Head, IT	
9	Dr. P. R. M. Raju	Head, Mech. Engg.	
10	Mr. Ch. Amarendra	Finance officer	
11	Dr. P. A. R. K. Raju	Dean R&D	Attended online
12	Dr. K. Suresh Babu	Dean Academic	
13	Dr. K. R. Satyanarayana	Dean T&P	
14	Dr. M. S. K. Raju	CoE	
15	Dr. N. G. K. Murthy	Head, Tech. Centre	
16	Dr. D. Chandrasekhar	Associate professor	
17	Mrs. P. Lakshmi	Asst. professor	
18	Mr. D. Someswara Rao	Sarpanch Peda Amiram	
19	A. Bala Durga Manikanta	student (ECE)	
20	K. Sri Sai Teja	Student (MECH)	
21	Mr. M. Anil Kumar	CoO, Alumni Assn.	
22	Mr. M. Srinivasa Varma	Founder & CEO	
23	Dr. N. Balaji	professor, JNTUK	Attended online
24	Dr. M. S. R. Niranjan Kumar	prof. CoE, PVPSIT	
25	S. RAJESH	IQAC coordinator	